APPLICATION FORM -
Livingstone Academy Restricted Parking Permit for Madeira Road Multi-Storey Car Park

For Official Use Only		
Serial No _____		Expiry Date _____
Date Issued _____	Initials _____	Payment Received _____

(Please complete in Block Capitals)

Name _____ Registration No (Max 1 VRN per permit)

_____

Address _____ Make _____

_____ Model _____

_____

Post Code _____

Telephone Number_____

Email address* _____

*required to receive confirmation that the permit has been issued.

THE FORM MUST BE RETURNED AT LEAST 10 DAYS PRIOR TO THE START OF TERM.
(Otherwise we cannot guarantee you having a permit for the start of Term.)

I have received a copy of the relevant Conditions governing the issue of the Livingstone Academy Restricted Parking Permits for parking in Madeira Road MSCP Car Park and enclose my remittance of £21.00 in payment or alternatively authorise you to call me to make payment by debit/credit card.

Signed _____Date _____

Cheques should be made payable to BCP Council. If sending by post please send cheque and application form to Parking Administration, BCP Council, BCP Civic Centre, Bournemouth, BH2 6DY. Alternatively the from can be emailed to parking@bcpcouncil.gov.uk

Your personal information will be held and used in accordance with the Data Protection Act 2018. The Council will not disclose such information to any unauthorised person or body but where appropriate will use such information in carrying out its various functions and services. The council may also use this data in connection with the prevention or detection of fraud or other crime. The full privacy policy can be found at www.bcpcouncil.gov.uk/privacy

CONDITIONS OF ISSUE AND USE

£21.00 per academic year, September 2026 to July 2027, regardless of start date (price inclusive of VAT).

a) The permit issued is a virtual permit and therefore you will not have anything to display on your windscreen. Confirmation of the permit being issued will be sent by email. Your vehicle is not permitted to be parked until this confirmation email has been received.

b) Each permit is valid in respect of the vehicle for which it is issued and is only transferable in the case of a change of vehicle. In this event email your change of details to parking@bcpcouncil.gov.uk. A confirmation email will be sent confirming the change of registration number. Your alternative vehicle will not be permitted to park until you have received this confirmation email.

c) Cars and their contents are parked entirely at the risk of the owner and neither the Council nor its servants accept responsibility for loss or damage to any third party.

d) The purchase of a PERMIT DOES NOT guarantee the availability of a space in Madeira Road Multi-storey Car Park. If parking is not available alternative legal parking arrangements will need to be found where charges may apply. If parking illegally a Penalty Charge Notice May be issued.

e) The permit may be used in Madeira Road Multi-storey Car Park during school term mornings 08.00 – 08.45am & afternoons 2.45 – 3.30pm Monday to Friday inclusive.

f) This permit is non-refundable.