



03.11.2023

Dear Parents/Carers

I would like to invite you to attend our Parent Consultations for Primary pupils, taking place on **Wednesday 29th November 2023**, between 3:10pm and 8:00pm. This is a 10 minute appointment with your child's teacher to discuss how they have settled this year, their attitude to learning and their progress. This meeting will be a face-to-face meeting at Livingstone Academy Bournemouth.

Appointments can be made via the Arbor app to meet with your child's teacher on the above date. The booking window will open at **12:00pm on Monday 06.11.2023** and remain open until **Friday 17.11.2023**. Booking appointments is done on a first come, first served basis.

On the day, please **enter via the front entrance of the primary building**. You will be directed to a waiting area, where you can look at your child's work before the teacher will collect you for your appointment.

If you require any further assistance with booking appointments or are unable to book an appointment using the app, please contact us via the office and we will be able to support you.

Kind regards,

Mrs A Taylor
Head of EYFS & KS1

