



13.10.2023

Dear Parents/Carers

Ensuring that you are kept up to date and informed about your child's learning is important to us. We want to fully involve and engage you in your child's learning journey to ensure that you and your child make the most of their education. Because of this, I would like to outline our structure for reporting attainment and progress for pupils in Reception, Year 1 and Year 2, during the academic year 2023-24.

Throughout the year, you will receive 3 formal reports, outlining the following:

- Attendance to date (All year groups)
- An assessment of how they are progressing in the '3 Prime Areas of the EYFS' with targets (Reception only)
- Phonics attainment and progress (Year 1 only)
- Attainment in reading, writing and maths with targets (Year 1 & 2)
- Attitude to learning in reading, writing and maths (Year 1 & 2)

You will receive these reports via email on the following dates:

1. **Friday 24.11.2023**
2. **Friday 01.03.2024**
3. **Friday 19.07.2024** (this report will also include a personal comment from the class teacher)

To complement the short reports, you will have the opportunity to meet with your child's teacher for a 10 minute parent consultation twice each academic year to discuss the report and receive feedback on how your child can improve or sustain their progress. These parent consultations will be held on the following dates:

1. **Wednesday 29.11.2023 between 3:10pm - 8:00pm**
2. **Wednesday 20.03.2024 between 3:10pm - 8:00pm**

Appointments will be booked via the **Arbor app**. An email and notification will be sent when the booking system is open and appointments can be made, nearer the time.

As always, if you have any questions or would like to know more, please do not hesitate to contact us.

Kind regards,

Mr Loren Tharme
Principal

